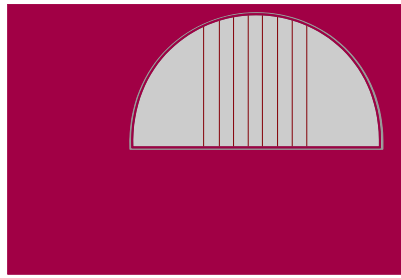


# SUBCONTRACTOR PRE-QUALIFICATION STATEMENT



## GENERAL INFORMATION AND CORPORATE HISTORY

Legal Name Of Business \_\_\_\_\_

Office Phone \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Web Address \_\_\_\_\_

Fax \_\_\_\_\_

Primary Contact Name \_\_\_\_\_

Email \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_

Estimating Contact Name \_\_\_\_\_

Email \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_

Accounting Contact Name \_\_\_\_\_

Email \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_

Corporation  Partnership  Individual  Sole Proprietorship  Joint Venture  Other \_\_\_\_\_

If Incorporated, State Of  
Incorporation \_\_\_\_\_

Stock Holders Equity \_\_\_\_\_

Federal ID# \_\_\_\_\_

Years In Business Under Current Name \_\_\_\_\_

Date Company Began Under Present Name \_\_\_\_\_

Have you done business under a different  
name? If so, what was that name? \_\_\_\_\_

Average Number of Staff Employed By Firm:

	Office	Field	Total
Last Year			
Previous Year			

## FINANCIAL CRITERIA-Annual Sales for Last Three Years

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# SUBCONTRACTOR PRE-QUALIFICATION STATEMENT

## SAFETY

Last Three Years EMR Rating:

20\_\_ EMR \_\_\_\_\_

20\_\_ EMR \_\_\_\_\_

20\_\_ EMR \_\_\_\_\_

Last Year's total number of OSHA Recordable Injury and Illness Types from OSHA 300 Log \_\_\_\_\_

Total hours worked by all employees last year \_\_\_\_\_

### Number of Cases

Total number of deaths \*\*\*\* \_\_\_\_\_

Total number of cases with days away from work \_\_\_\_\_

Total number of cases with job transfer or restriction \_\_\_\_\_

Total number of other recordable cases \_\_\_\_\_

### Number of Days

Total number of days of job transfer or restriction \_\_\_\_\_

Total number of days away from work \_\_\_\_\_

Standard Industrial Classification (SIC), if known (e.g., SIC 3715) \_\_\_\_\_

Does your firm have a written Safety Program?  Yes  No

If yes, is a copy available?  Yes  No

Does your firm have a safety officer/department?  Yes  No

If yes, provide name and title \_\_\_\_\_

Does your firm hold weekly 5-minute safety talks?  Yes  No

Does your firm provide foreman safety training?  Yes  No

If yes, at what frequency is the training? \_\_\_\_\_

Does your firm conduct safety inspections?  Yes  No

If yes, how often is this inspection conducted? \_\_\_\_\_

If yes, who conducts this inspection (provide name and title)? \_\_\_\_\_

Does your firm give orientation/safety instruction to new hires?  Yes  No

In the past three years, has your firm been cited by State of Federal OSHA for any willful violations? \*\*\*\*  Yes  No

\*\*\*\* If yes, please list on a separate sheet the details of all such violations and submit it with this form.

## EXPERIENCE

List three (3) most significant projects presently under construction

Project Name	General Contractor	Architect	Contract Amount	Award Date

List three (3) most significant projects completed in the last five (5) years

Project Name	General Contractor	Architect	Contract Amount	Award Date

List three (3) significant references that we may contact.

Name	Address	City	State/Zip	Phone

## REQUIRED DOCUMENTATION:

- Letter from agent or actual Certificate of Liability Insurance, which provides current coverage and limits.
- A letter from your insurance carrier or State Fund verifying Experience Modification Rating.
- Billable hourly rates if subcontractor is interested in engaging in a "Master Subcontract Agreement." The MSA will enable the contractor to perform time and material work without resubmitting information for each job.
- OSHA 300 and 300A Logs for the last twelve months
- Written Safety Manual
- Completed IRS Form W-9
- Reviewed Subcontract Template

I hereby certify that the answers to the foregoing questions and all documents contained herein are true and correct

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name Typed Or Printed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Representative

# SUBCONTRACTOR PRE-QUALIFICATION STATEMENT

Please indicate all trade divisions which your company performs (check all that apply):

<b>01 - General Requirements</b>	<b>05 - Metals</b>	<b>09 - Finishes</b>
Architects	Conventional Steel	Acoustical Ceilings
Architects-Landscape	Framing-Metal Studs	Drywall
Asbestos Abatement	Miscellaneous Steel	Floor Mats
Cleaning - Ducts	Pre-Fabricated Mezzanines	Flooring
Cleaning - Windows	Shear Studs	Flooring - Dairy Bricks
Cleaning-Final	Steel Erection	Flooring - Hardwood
Dumpsters- Roll Offs	Supplier - Fasteners	Flooring-Access
Engineering - Environmental	Supplier - Welding Supplies	Flooring-Epoxy
Engineering-Civil	Supplier-Metal Studs	Painting
Engineering-MEP		Painting-Electrostatic
Engineering-Structural	<b>06 - Wood &amp; Plastics</b>	Supplier - Metal Studs
Equipment Rentals	Cabinets	Wall Coverings
Equipment Rentals - Cranes	Countertops	<b>10 - Specialties</b>
General Contractor	Countertops-Stone	Appliances
Gifts	Framing-Wood Studs	Awnings/Canopies
Inspections	General Trades	Closet Shelving
Interior Designer	Lumber	Corner Guards
Job Trailers	Lumber - Trusses	Cubicle Curtains
Lodging	Lumber-Laminate	Display Boards
Municipalities	Lumber-SIPS	Display Cases
Owner's Representative	Lumber-Timbers	Fire Extinguishers
Pest Control	Millwork	Flag Poles
Port a jons	Millwork - Trims Only	Lockers
Printing	Polebarn Construction	Marker Boards
Realtor	Supplier - HDPE	Partitions - Wire Mesh
Supplier - Safety Equipment		Partitions-Operable
Supplier-Fuel	<b>07 - Thermal &amp; Moisture Protection</b>	Signage- Exterior
Surveying	Caulking	Signage-Interior
Temporary Heat	EIFS	Sun Control Devices
Testing	Expansion Joints	Toilet Accessories
Utilities - Water/Sewer	Gutters-Downspouts	Toilet Partitions
Utilities- Electric	Insulated Panel	<b>11 - Equipment</b>
Utilities- Gas	Insulation	Athletic Equipment
	Insulation-Spray	Automotive Equipment
<b>02 - Site Construction</b>	Metal Trims	Compactors
Asphalt	Metal-Insulated Panels	Cranes
Asphalt Maintenance	Metal-Wall Panels	Dock Equipment
Brick Pavers	Roof Curbs	Fuel Equipment
Demolition - Selective	Roof Hatches	Racking
Demolition - Site	Roofing-Metals	Scales
De-Watering	Roofing-Rubber	<b>12 - Furnishings</b>
Excavating	Roofing-Shingles	Furniture
Fencing	Roofing-Trim	Laboratory Equipment
Gates	Siding	Stage Curtains & Rigging
Landscaping	Supplier - Shingles	Window Treatment
Lawn Irrigation	Supplier - Siding	<b>13 - Special Construction</b>
Lawn Maintenance	Waterproofing	Bus Shelters
Playground Equipment		Carports
Site Furnishings	<b>08 - Doors &amp; Windows</b>	Pre-Engineered Metal Buildings
Site Utilities	Access Doors	<b>14 - Conveying Systems</b>
Supplier - Sitework Products	Aluminum Storefronts	Elevators
Tree Services	Automatic Doors	<b>15 - Mechanical</b>
Well Drilling	Bi-Fold/Hangar Doors	Fire Protection
	Coiling Doors	HVAC
<b>03 - Concrete</b>	Door Hardware	HVAC- Oil Burning
Concrete	Glass-Glazing	Medical Gas
Concrete Floor Sealers	High Speed Doors	Plumbing
Concrete-Polishing	Hollow Metal Doors & Frames	Refrigeration
Concrete-Sawing	Locksmith-Keying	Supplier - HVAC
Precast Panels	Overhead Doors	Supplier - HVAC Screens
Supplier - Concrete	Pre-Hung Doors	Water Treatment
	Window Tinting	<b>16 - Electrical</b>
<b>04 - Masonry</b>	Windows	Electrical
Masonry	Wood Doors	Fire Alarm Systems
Supplier - Masonry		Security Systems
		Supplier - Electrical
		Telecommunications



