

**Position Title:** Steel Crew Member

**Department:** Steel

**Supervisor:** Steel Supervisor

### **General Purpose**

The Steel Crew Member will assist in raising, placing, and uniting iron or steel girders, columns, and other structural members to form completed structures or structural frameworks. This position will primarily erect prefabricated metal buildings but may erect conventional structural steel using drawings and templates, hand tools, power tools, and heavy equipment.

### **Essential Functions, Duties and Responsibilities**

*(Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is illustrative ONLY and is not a comprehensive listing of all functions and tasks performed by positions in this class. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.)*

- Assist in raising, placing, and uniting steel girders, beams, columns, and other structural members to form completed structures.
- Assist with rigging of materials to crane
- Assist with the installation of exterior siding, roofing, and steel trim
- Operating heavy equipment including, but not limited to: aerial boom lifts, rough terrain fork lifts, and scissor lifts
- Operating hand power tools including, but not limited to: screw gun, drill, shears, nibblers, etc.
- Unload and stage steel materials for the building
- Use levels and laser equipment to verify alignment.
- Position steel with spud wrenches.
- Effective communication with on-site foremen regarding steel progress and safety; update the foreman of any foreseeable structural issues
- Adhere to and enforce all safety standards per the Safety & Health Manual
- Maintain organized and clean job site throughout the project.
- Participate in and promote the safety culture
- Maintain all necessary job-related certifications
- Other duties as assigned

### **Contacts**

- Frequent contact with steel team, superintendents, estimators, project managers, office staff, customers, subcontractors and members of the public.

### **Knowledge, Skills & Abilities**

- Ability to work in elevated equipment and at elevated heights
- Ability to work in a team environment
- Effective verbal communication skills
- Ability to organize and manage multiple priorities
- Demonstrated ability to work with hands on tools and to work in production and construction related situations, following instructions given both orally or in writing
- Ability to work independently, with accuracy and in accordance with company safety and quality standards
- Ability to communicate in English with other employees for the purpose of hazard recognition, problem solving, or other purposes
- Ability to work up to 12 hours a day when necessary and as determined by management
- Experience in construction and steel trade preferred, but not required

### **Supervision Received**

Works under the general supervision of the Steel Supervisor and/or Foremen

### **Working Conditions**

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions:

The Steel Crew Member is required to walk; sit; stand for extended periods of time; stoop; reach with hands and arms; balance; use hands to finger, handle or feel objects, tools or controls; talk or hear. The employee must be able to lift, carry, push, pull and/or move up to 50 pounds. Specific vision abilities required by the job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus. The job requires working at a steady pace entailing continuous pushing and/or pulling of materials. Position requires that employee be able to work up to twelve-hour shifts, four to five consecutive days a week.

The Steel Crew Member must be able to work in outdoor weather conditions as more than 95% of time is spent working outside at job sites. The Steel Crew Member must also be able to work at elevated heights. The noise level in the work environment is usually moderate to high, with hearing protection provided and recommended. Work environment may be dirty and dusty with eye protection required. Heavy equipment operating in or near work area that employee will continuously need to be aware of and will need to be able to communicate with other employees for hazard recognition,

problem solving, or other purposes. Employee may be working near other workers, machines, and construction activities.



# Application: Employment Application

An Equal Opportunity Employer - All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

## PERSONAL INFORMATION

*Incomplete information could disqualify you from further consideration.*

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

Home Phone # \_\_\_\_\_ Mobile Phone # \_\_\_\_\_

Are you eligible to work in the U.S? Yes No

Are you at least 18 years or older? (If no, you may be required to provide authorization to work.) Yes No

Have you ever been terminated from employment or asked to resign by an employer? Yes No

**If yes**, please provide company names and details \_\_\_\_\_

Can you work any shift? Yes No

Can you work overtime, including weekends? Yes No

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation?  
Yes No

## EMPLOYMENT DESIRED

Date you can start \_\_\_\_\_ Hourly Rate/Salary desired \_\_\_\_\_

Position desired \_\_\_\_\_

Are you currently employed?  If so may we inquire of your present employer? \_\_\_\_\_

## REFERRAL SOURCE

How did you hear about us?  Walk In  Advertisement/  Referral  Other

Have you ever worked for this company before? Yes No Explain \_\_\_\_\_

Do you know anyone who works for our company? \_\_\_Yes \_\_\_No If yes, who? \_\_\_\_\_

EDUCATION	Name and location of school	No. of yrs. Attended	Degree Received	Subjects studied/Major
High School				
College or University				
Trade, Business or Correspondence School				

**EMPLOYMENT HISTORY** Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

From	To	Employer Name	Telephone
Job Title		Address	
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities	
Reason for leaving			
From	To	Employer	Telephone
Job Title		Address	
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities	
Reason for leaving			
From	To	Employer	Telephone
Job Title		Address	
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities	

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Reason for leaving

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From

To

Employer Name

Telephone

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Job Title

Address

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Immediate supervisor and  
title

Summarize the nature of  
work performed and job  
responsibilities

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Reason for leaving

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain. \_\_\_\_\_

Computer Skills (please describe):

**REFERENCES** Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Address, Phone, Email	Company	Years Acquainted
1			
2			
3			

**Please read carefully before signing.**

a.j. Veneklasen, Inc. is an equal opportunity employer. a.j. Veneklasen, Inc. does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation a.j. Veneklasen, Inc. to hire me. If I am hired, I understand that either a.j. Veneklasen, Inc. or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of a.j. Veneklasen, Inc. has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to a.j. Veneklasen, Inc. true and complete information on this application. No requested information has been concealed. I authorize a.j. Veneklasen, Inc. to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Date \_\_\_\_\_ Signature \_\_\_\_\_